

APPROVED
10/23/19

**Town of Norridgewock
TIF Advisory Committee Minutes
May 21, 2019**

Chairman John Malek calls the meeting to order at 5:02 PM in the Conference Room at the Norridgewock Town Office. Committee Members Brandi Ireland, Becky Ketchum, Drew Ketterer, and Sallie Wilder are present. Members Jessie Everett and Ruth Keister are absent. Also in attendance for all or parts of the meeting was Town Manager Richard LaBelle.

Mrs. Ketchum makes a motion to accept the minutes of the April 23, 2019 meeting; seconded by Mr. Ketterer. The motion carries unanimously.

Mrs. Ireland mentions that she has received comments about the possibility of offering a grant opportunity without any matching funds required. While this may not be possible, it would certainly motivate property owners where the need for improvement is greater.

The committee reviews one pending Façade Improvement Program application. Fonzo's Pizza (72 Smithfield Rd.) has presented an application with a total project cost of \$12,925.00. Mr. Ketterer makes a motion to declare the application complete; Mr. Malek seconds the motion. Mr. Ketterer makes a motion to decline the application, as the property is currently mixed-used; the motion is seconded by Mrs. Ireland. The motion carries unanimously. Note: The application is not in compliance with current program guidelines.

The committee reviews areas of the Façade Improvement Program Guidelines that have been discussed in the past. The first concern is the inclusion of commercial buildings on mixed-use properties. There are benefits to including the mixed-use properties, as well as detractors. The second concern is the importance of itemized pricing. Mr. Ketterer makes a motion to recommend proposed language to include modifications to include mixed-use properties as well as require itemized pricing; the motion is seconded by Mrs. Ireland. The motion passes unanimously.

The Town Manager reviewed the initial meeting with Wright-Pierce and the timeline for the Downtown Revitalization Plan completion. As of now, it is recommended that we begin to assemble a diverse committee of 8-12 community members who can provide constructive feedback. It is also recommended that we postpone upgrading downtown lighting, as there may be adjustments in the current layout of the lighting plan.

The next meeting is scheduled for Thursday, June 27, 2019, at 5:00 PM.

Mr. Malek declares the meeting adjourned at 5:48 PM.

Respectfully Submitted,

Richard LaBelle
Town Manager