



**Norridgewock Sewer Commission**  
**Meeting Minutes**  
**June 6, 2023**  
**4:30 PM**  
**Conference Room, Norridgewock Town Office**

**MEMBERS PRESENT**

Robbie Bickford, Chair  
 Kristina Gossman, Vice Chair  
 John Ames  
 Heinz M. Gossman

**STAFF PRESENT**

Richard LaBelle, Town Manager  
 Tim Lyman, Plant Operator

**MEMBERS ABSENT**

Ruth Keister

There were no other members of the public present for the meeting.

**1. Call to Order**

Mr. Bickford called the meeting to order at 4:30 PM.

**2. Review/Approve Minutes of April 24, 2023**

Ms. Gossman made a MOTION to approve the minutes of April 24, 2023. Seconded by Mr. Gossman. MOTION PASSED.

**3. Discussion/Action on Outdoor Meter Use, Policy**

Mr. LaBelle provided an overview of the circumstances and history of outdoor meters to credit users for sewer charges when water does not enter the collection system. The Norridgewock Water District has offered refurbished meters in the past that users can purchase at a discount, the Sewer Department will read them, and then the bill is credited. The Water District no longer has any remaining inventory of meters and doesn't expect any.

Mr. Bickford stated that he opposed the meter program and especially opposes the Department purchasing meters for re-sale. He further states that if a program for outside reading credits continues, he believes a quarterly fee for reading should be assessed.

Ms. Gossman notes that Anson-Madison offers a meter loan program that offers meters on temporary loan, some short-term and some seasonal. It is noted that Norridgewock currently has two pool meters that go out on loan.

Ms. Gossman made a MOTION to discontinue the outdoor meter read program, effective January 1, 2024; to continue the offering of two pool meters to loan for up to two days at a time, for a deposit of \$50.00. Seconded by Mr. Bickford. MOTION PASSED.

**4. Review of Financials**

The Commission reviewed year-to-date financials, noting that there was a current operational deficit, but that will be reviewed at the end of the next quarter.

5. **Update on Wastewater System Mapping Project**

Mr. Bickford discussed the authorization of the mapping project by the TIF Advisory Committee and the Select Board for the mapping. He notes that RCAP Solutions was selected by the Water District to complete the project and it will be covered entirely by grants. While there is no mapping cost, it is strongly encouraged that the lines be GPSed and televised with this opportunity. This ensures accuracy as well as completing a long-overdue inspection of the network. An initial cost estimate from CenterLine Utility Services (Bangor) estimates the project at just under \$20,000.

6. **Public Comment**

None.

7. **Other Business**

Mr. Lyman updated the Commission regarding the roof/shade structures over the VFD panels. They were recently completed, but did not keep the panels from setting off an alarm in the heat. Olver Associates will review the current conditions and potential solutions for the panels.

8. **Adjournment**

Ms. Gossman made a MOTION to adjourn at 4:57 PM. Seconded by Mr. Gossman. MOTION PASSED.