



## **TOWN MANAGER'S REPORT OCTOBER 6, 2021**

### **ADMINISTRATION**

- I attended the biennial legal update hosted by Jensen Baird in South Portland. There was a lot of valuable information, including an update on 'ban the box' legislation. In compliance with this statute, we've revised our employment applications to remove criminal history-related questions.
- We are scheduled to upgrade our software systems next week so that we are web-based and not server based. This conversion/upgrade will require the office to close at 12:30 on Wednesday, October 13. We will also be grateful to customers for their patience over the next couple of weeks as we get familiarized with a new system.
- Absentee ballots for the November 2 election are now available. Because the election is held at the school, masks will be required in the building.

### **AIRPORT**

- The upgrade of the AWOS system is complete. The upgrade provides continuous weather updates at the airport on a frequency separate from our primary UNICOM. This has been an improvement long sought by the pilots.

### **CEMETERIES**

- The Cemetery Committee continues its work to evaluate cemetery needs and then will circle back to develop a budget. They will be touring the cemeteries on Saturday to complete most of the review.

### **CODE ENFORCEMENT & PLANNING**

- The Planning Board will meet next week to review the final plan of the Red Barn Road Subdivision. This meeting will also include a public hearing on the same.

### **ECONOMIC DEVELOPMENT**

- I have contacted two potential vendors to discuss options for the swim area at Oosoola Park. Both companies will be submitting layout proposals that we can consider.

### **EMERGENCY MANAGEMENT**

- I've got a training with MEMA next week regarding emergency sheltering, with an emphasis on public health. This should be valuable, just from a sheltering perspective, but more so given the implications of COVID.

- I've been working with RFGH to host a flu and COVID vaccine clinic in conjunction with the election. The clinic will run from 10:00 am to 6:00 pm; people will be able to get both shots at the same time, if they would like.

## FINANCE & COLLECTIONS

- Taxes were due September 21; interest is now accruing. Collection Rate: Real Estate 86.90%; Personal Property 99.58%.
- We were finally able to process all of the paperwork to invest the \$2.5 million with Choice Wealth Advisors; that formally invested on Tuesday.

## FIRE

- The recent FEMA Assistance to Firefighters Grant for air packs was unsuccessful. The Fire officers are working with our grant consultant to refine the application with the intention of submitting a revised version in November/December.
- Fire officers are also working on developing the grant application to the Stephen & Tabitha King Foundation for extraction equipment. The filing deadline is October 15.

## LIBRARIES

- The Library hosted the Chewonki Foundations' *Mammals of Maine* program recently. The attendance was lower than expected, but the event went well. Thanks to the Grange for the use of their facility.

## PUBLIC WORKS

- Salt and sand stockpiling is now complete. The process went well and we were able to stockpile additional supply in the event we have a difficult winter.
- The two speed tables on Depot Street are scheduled to be constructed on Monday. The road will be closed to all through-traffic—no exceptions.

Sun	Mon	Tues	Weds	Thurs	Fri	Sat
3	4	5	6 10AM Cemetery 6PM SelectBoard	7	8	9 10AM Cemetery
10	11 Indigenous Peoples' Day <b>Office Closed</b>	12	13 Computer Upgrade- <b>Office Close @ 12:30</b>	14 6PM Planning Board Mtg	15	16
17	18	19	20 6PM SelectBoard	21	22	23