



**Norridgewock Select Board
Meeting Minutes
April 3, 2024
6:00 PM
Conference Room, Norridgewock Town Office**

MEMBERS PRESENT

Matthew Everett, Chair
Lindsey Lynch, Vice Chair
Kelsea Bickford
Ronnie Blodgett
Cheyenne Goodrich

STAFF PRESENT

Richard LaBelle, Town Manager
Peter Lyman, Bookkeeper
Todd Pineo, Fire Chief

Also present for all or parts of the meeting were Addy Lynch, John Lynch Mike Obert, and Christian Savage (Executive Director, Somerset Economic Development Corp).

1. Call to Order

Mr. Everett called the meeting to order at 6:00 PM.

2. Pledge to the Flag

3. Review/Approve Minutes of March 20, 2024

Ms. Lynch made a MOTION to approve the minutes of March 20, 2024. Seconded by Mr. Blodgett. MOTION PASSED.

4. Member Reports

None.

5. Town Manager's Report

See Attached.

6. Discussion/Action on April 3, 2024 General Warrant 2024-06

Ms. Lynch made a MOTION to approve and sign General Warrant 2024-06 in the amount of \$31,533.00. Seconded by Mr. Blodgett. MOTION PASSED.

7. Public Comment

None.

8. Presentation by Somerset Economic Development Corporation Regarding the Somerset Broadband Coalition

Somerset Economic Development Corporation (SEDC) Executive Director Christian Savage provided an update to the Board regarding the broadband coalition. The program organizes technology and technology services in the community and they are looking to cooperate with the Town and the library. Mr. Savage also provided a brief update on broadband in the area. The Town of Norridgewock contributed \$3,200 in TIF funds towards the project in May 2021. That investment provided substantial market information that the SEDC could leverage to spur private investment in

broadband throughout the region. It is estimated that nearly 98% of the County will benefit from broadband access due to the County's work with the Town's support.

9. Discussion/Action on TIF Committee Recommendations

Ms. Lynch made a MOTION to accept the TIF Advisory Committee's recommendation and approve the proposed agreement between the Town of Norridgewock and Somerset Economic Development Corporation, authorizing \$100,000 in a revolving loan fund. Seconded by Mr. Blodgett. MOTION PASSED.

10. Discussion/Action on Fire Department Capital List

Fire Chief Todd Pineo presented the Board with an updated version of the Department's capital list. He reviewed the items included and the justification for the prioritization. The review also incorporated a review of potential funding mechanisms for each project. Chief Pineo also reviewed a presentation regarding the proposed purchase of a side-by-side and enclosed trailer that will upgrade the existing ATV and flatbed trailer to help the Department respond, especially regarding the rail trail.

11. Discussion/Action on Wade Street Property Demolition & Cleanup Proposals

Ms. Lynch made a MOTION to accept the proposal from DMO Landscaping, Inc. in the amount of \$8,300.00 for the property cleanup, plus an additional \$500.00 for removing the two trees. Seconded by Ms. Goodrich. MOTION PASSED.

Note: This proposal represents the overall low bid.

12. Discussion/Action on Appointments

Ms. Lynch made a MOTION to appoint Richard LaBelle as Road Commissioner, Town Clerk, Airport Administrator, Sewer Administrator, Tax Collector, Finance Director, Welfare Administrator, E-911 Addressing Officer, Emergency Management Director, Cemetery Superintendent, Freedom of Access Officer, KVCOG General Assembly Representative, KRDA/FirstPark General Assembly Representative for a term of one year. Seconded by Mr. Blodgett. MOTION PASSED.

Ms. Lynch made a MOTION to appoint Donald Carr, Glen Davis, Charles LaVerdiere, Dana Ledger, Kenneth Morgan, Ronald Frederick, and Howard Soule to the Airport Advisory Committee for a term of one year. Seconded by Mr. Blodgett. MOTION PASSED.

Ms. Lynch made a MOTION to appoint Abigail Clair, Sherri Lewis, and Valarie Trial to the Parks Committee for a term of one year. Seconded by Mr. Blodgett. MOTION PASSED.

Ms. Lynch made a MOTION to appoint Brandi Ireland to the Tax Increment Financing Advisory Committee for a term of three years. Seconded by Mr. Blodgett. MOTION PASSED.

Ms. Lynch made a MOTION to appoint Jeffrey McGown to the Norridgewock Water District Board of Trustees for a term of three years. Seconded by Mr. Blodgett. MOTION PASSED.

Mr. Blodgett made a MOTION to appoint John Lynch and Danielle Libby to the Recreation Committee for a term of three years. Seconded by Ms. Goodrich. MOTION PASSED, 4-0-1 (Everett, Bickford, Blodgett, Goodrich in favor; none opposed; Lynch abstained).

Ms. Lynch made a MOTION to appoint Kathryn Hopkins and Tasha Raymond to the Cemetery Committee for a term of three years. Seconded by Mr. Blodgett. MOTION PASSED.

Ms. Lynch made a MOTION to appoint Jeffrey Lloyd, David "Mike" Obert, and Joseph "Skip" Viles to the Road Planning Committee for a term of one year. Seconded by Mr. Blodgett. MOTION PASSED.

Ms. Lynch made a MOTION to appoint Ryan Jones to the Budget Committee for a term ending Town Meeting 2025. Seconded by Mr. Blodgett. MOTION PASSED.

Ms. Bickford made a MOTION to appoint Cody St. Amand and John Ames to the Sewer Commission for terms ending Town Meeting 2025. Seconded by Mr. Blodgett. MOTION PASSED.

13. Discussion/Action on Newsletter Policy and Advertising Fees

Ms. Lynch made a MOTION to approve the Town of Norridgewock Newsletter Policy as amended. Seconded by Mr. Blodgett. MOTION PASSED.

Ad Rates: Business Card- \$40.00; Block Ad \$80.00; Half Page \$200.00; Full Page \$375.00

14. Discussion/Action on Cal Ripken Agreement

Ms. Lynch made a MOTION to authorize the Chair to sign the Cal Ripken Charter Agreement 2024-2025 as amended. Seconded by Ms. Goodrich. MOTION PASSED.

15. Other Business

None.

16. Adjournment

Ms. Lynch made a MOTION to adjourn at 7:18 PM. Seconded by Mr. Blodgett. MOTION PASSED.