



**Norridgewock Select Board
Meeting Minutes
March 6, 2024
6:00 PM
Conference Room, Norridgewock Town Office**

MEMBERS PRESENT

Matthew Everett, Chair
Kelsea Bickford
Cheyenne Goodrich

STAFF PRESENT

Richard LaBelle, Town Manager
Peter Lyman, Bookkeeper

MEMBERS ABSENT

Lindsey Lynch, Vice Chair
Ronnie Blodgett

Also present for all or parts of the meeting were Mike Obert and Skip Viles.

1. Call to Order

The meeting was called to order at 6:00 PM by Mr. LaBelle.

2. Pledge to the Flag

3. Election of Chair

Ms. Bickford nominated Matthew Everett. Seconded by Ms. Goodrich. There being no further nominations, nominations were closed. Matthew Everett is ELECTED Chair, 2-0-1 (Bickford, Goodrich in favor; Everett abstained).

4. Election of Vice Chair

Ms. Bickford nominated Lindsey Lynch. Seconded by Ms. Goodrich. There being no further nominations, nominations were closed. Lindsey Lynch is ELECTED Vice Chair.

5. Review/Approve Minutes of February 21, 2024

Ms. Bickford made a MOTION to approve the minutes of February 21, 2024. Seconded by Mr. Everett. MOTION PASSED.

6. Review/Approve Minutes of 2024 Annual Town Meeting

Ms. Bickford made a MOTION to approve the minutes of the 2024 Annual Town Meeting. Seconded by Ms. Goodrich. MOTION PASSED.

7. Member Reports

Ms. Bickford welcomes Ms. Goodrich to the Board, and looks forward to a productive term ahead.

8. Town Manager's Report

See Attached.

9. Discussion/Action on February 21, 2024 General Warrant 2024-04

Ms. Bickford made a MOTION to approve and sign General Warrant 2024-04 in the amount of \$39,962.84. Seconded by Ms. Goodrich. MOTION PASSED.

10. Public Comment

Winding Hill Road resident and Road Advisory Committee member Mike Obert commented on a future sidewalk machine acquisition and that often, "you get what you pay for" when it comes to such equipment. He also spoke regarding concerns on outer Upper Main Street. He does not see moving the road as a viable hazard mitigation option and believes that bank stabilization is the best option. Mr. LaBelle noted that FEMA will be consulted for funding options and a mitigation recommendation.

11. Discussion/Action on Fee Schedule

Ms. Bickford made a MOTION to approve the amended Fee Schedule, as presented. Seconded by Ms. Goodrich. MOTION PASSED.

12. Discussion/Action on Appointments

Ms. Bickford made a MOTION to appoint Janice Malek as MSAD 54 School Board Director (as the result of the March 4, 2024 failure to elect) for a term ending Town Meeting 2025. Seconded by Ms. Goodrich. MOTION PASSED.

Mr. LaBelle will post the other vacancies on the Town's website and attempt to solicit applications for vacancies on the Sewer Commission and Budget Committee.

13. Review of Select Board Policies & Procedures (Contact Information, Communication Formats)

Mr. LaBelle provided an overview of communication expectations between the Board, administration, and the staff. Members also provided updated contact information for the file.

No action was taken.

14. Discussion/Action on Financial Policies

Ms. Bickford made a MOTION to approve and sign the Payroll Warrant Policy, authorizing Mr. Everett and Ms. Lynch as signatories under the terms of the policy. Seconded by Ms. Goodrich. MOTION PASSED.

Ms. Bickford made a MOTION to approve and sign the Tax Payment Policy. Seconded by Ms. Goodrich. MOTION PASSED.

Ms. Bickford made a MOTION to approve and sign the Sewer Payment Policy. Seconded by Ms. Goodrich. MOTION PASSED.

15. Other Business

Mr. Everett inquired about the process of releasing tax-acquired property and whether the Town's policy was adopted prematurely. Mr. LaBelle stated that while the *Taylor* decision directly ruled on non-payment of taxes, it likely extends to non-payment of sewer use charges. The Town was acting in accordance with guidance from legal counsel and the Maine Municipal Association before the State passed emergency legislation.

16. Adjournment

Ms. Bickford made a MOTION to adjourn at 6:28 PM. Seconded by Ms. Goodrich. MOTION PASSED.