



**Norridgewock Select Board
Meeting Minutes
October 20, 2021
6:00 PM
Conference Room, Norridgewock Town Office**

APPROVED
11/03/2021

MEMBERS PRESENT

Matthew Everett, Chair
James Lyman, Vice Chair
Ronald Frederick
Lindsey Lynch

STAFF PRESENT

Richard LaBelle, Town Manager
Sharon Dodge, Deputy Town Clerk
Peter Lyman, Bookkeeper

MEMBERS ABSENT

Charlotte Curtis

Also present for all or part of the meeting were Helen Balgooyen, Becky Ketchum, Mark King (Organics Management Specialist, Maine Department of Environmental Protection), and Jeff McGown (Sr. District Manager, Waste Management).

1. Call to Order

The meeting was called to order at 6:00 PM by Mr. Everett.

2. Pledge to the Flag

3. Review/Approve Minutes of October 6, 2021

Ms. Lynch made a MOTION to approve the minutes of October 6, 2021. Seconded by Mr. Frederick. MOTION PASSED.

4. Member Reports

None.

5. Town Manager's Report

See Attached.

Mr. Lyman arrived at 6:12 PM.

6. Discussion/Action on October 20, 2021 General Warrant #20

Ms. Lynch made a MOTION to approve and sign General Warrant #20 in the amount of \$755,491.61. Seconded by Mr. Frederick. MOTION PASSED, 3-1 (Everett, Frederick, Lynch in favor; Lyman opposed).

7. Discussion/Action on October 20, 2021 Airport Warrant #10

Mr. Lyman made a MOTION to approve and sign Airport Warrant #10 in the amount of \$27,730.00. Seconded by Mr. Frederick. MOTION PASSED, 3-1 (Everett, Lyman, Frederick in favor; Lynch opposed).

8. Discussion/Action on October 20, 2021 Sewer Commitment

Ms. Lynch made a MOTION to approve and sign the October 20, 2021 Sewer Commitment in the amount of \$20,984.15. Seconded by Mr. Lyman. MOTION PASSED.

9. Public Comment

None.

10. Presentation by Waste Management and Maine Department of Environmental Protection Regarding Compost Program

Waste Management Senior District Manager Jeff McGown provided an overview of a trial composting program that would be done cooperatively between Waste Management and Maine Department of Environmental Protection. The trial would target up to 50 people who would be interested in participating in a composting program, allowing adjustments to the program to be made prior to offering the program to other neighboring communities.

Maine Department of Environmental Protection Organics Management Specialist Mark King expanded on the program and explained the benefits of composting. Anyone willing to participate in the program would be asked to participate in a class, either in-person or online.

Mr. McGown and Mr. King fielded questions from Ms. Lynch about home-based composting and the supply of manure. Ms. Balgooyen inquired about the process and the supplies being used to support the program. Mr. Frederick inquired about what would be done after the compost was generated, as well as testing of materials.

11. Discussion/Action on Donations

Ms. Lynch made a MOTION to accept a donation in the amount of \$100.00 from Joseph and Leona Poirier to support community food access. Seconded by Mr. Lyman. MOTION PASSED.

12. Discussion/Action on Budget Goals

Mr. Everett discussed the importance of Board Members presenting their priorities as a part of the budget cycle so that a financially-sound effort can be made to accomplish goals and balance the budget. The Town Manager noted that having discussions about member budget goals creates a good guide in helping to develop a budget early in the process. This includes helping to develop proposals for the use of American Rescue Plan Act (ARPA) funds.

Ms. Lynch would like to explore ways to encourage outdoor recreation/activity, accessible for people of all ages. She is also supporting of supporting quality, reliable community food access. She states that her priority for spending would be on projects that have a wide public benefit, as opposed to those that may benefit only a few.

Mr. Everett states that he is an advocate of developing a swim area at Oosoola Park. He is also looking forward to considering proposals for improvements at the airport, whether an addition or renovation.

Mr. Lyman states that he sees value in hiring a part-time position working for the Town that could accomplish a wide variety of tasks that could then alleviate other full-time positions from focusing on their primary duties. This position could be seasonal and provide services such as small repairs, maintenance, etc.

13. Other Business

Mr. Lyman made a MOTION to add *Resignations* to the agenda. Seconded by Ms. Lynch. MOTION PASSED.

Ms. Lynch made a MOTION to accept the resignation of Haley Fleming from the MSAD 54 School Board and to send a letter of appreciation for the time he has served. Seconded by Mr. Lyman. MOTION PASSED.

Mr. Lyman made a MOTION to add *Grant Acceptance* to the agenda. Seconded by Ms. Lynch. MOTION PASSED.

Mr. Frederick made a MOTION to accept a grant of \$3000.00 from the American Library Association to benefit the Norridgewock Public Library. Seconded by Ms. Lynch MOTION PASSED.

14. Executive Session Pursuant to 1 M.R.S.A § 405(6)(C) to discuss Real Estate Acquisition, Economic Development

Mr. Frederick made a MOTION to go into Executive Session pursuant to 1 M.R.S.A § 405(6)(C) to discuss Real Estate Acquisition, Economic Development at 7:03 PM. Seconded by Ms. Lynch. MOTION PASSED

Mr. Frederick made a MOTION to come out of Executive Session at 7:12 PM. Seconded by Ms. Lynch. MOTION PASSED

Ms. Lynch made a MOTION to go into Executive Session pursuant to 1 M.R.S.A § 405(6)(A) to discuss Personnel Matters, Town Manager Contract at 7:12 PM. Seconded by Mr. Lyman. MOTION PASSED

Ms. Lynch made a MOTION to come out of Executive Session at 7:32 PM. Seconded by Mr. Lyman. MOTION PASSED

Ms. Lynch made a MOTION to approve and sign a contract between the Town of Norridgewock and Richard A. LaBelle for a three-year period as Town Manager. Seconded by Mr. Lyman. MOTION PASSED.

15. Adjournment

Mr. Lyman made a MOTION to adjourn at 7:33 PM. Seconded by Ms. Lynch. MOTION PASSED.