



**Norridgewock Select Board
Meeting Minutes
December 6, 2023
6:00 PM
Conference Room, Norridgewock Town Office**

MEMBERS PRESENT

Matthew Everett, Chair
Lindsey Lynch, Vice Chair
Kelsea Bickford
Ronnie Blodgett

STAFF PRESENT

Richard LaBelle, Town Manager
Peter Lyman, Bookkeeper
Todd Pineo, Interim Fire Chief

MEMBERS ABSENT

Dylan Wentworth

Also present for all or parts of the meeting were Jessica Bargo, Amanda Clark (Owner, Six Penny Jug), Kayla Clark, Dr. Ann Dorney, Melissa Doucette (Owner, Madhouse Grill), Jake Freudberg (Morning Sentinel), Brenda Holt (via Zoom), Ann Richard, and Skip Viles.

1. Call to Order

The meeting was called to order at 6:01 PM by Mr. Everett.

2. Pledge to the Flag

3. Public Hearing on Application for On-Premises License, Madhouse Grill (347 Waterville Rd.)

Mr. Everett opened the public hearing at 6:02 PM.

Ms. Lynch inquired what the proposed hours of the business would be. Melissa Doucette responded that the business is open 7:00 am to 2:00 pm.

Mr. Everett closed the public hearing at 6:03 PM.

4. Review/Approve Minutes of November 15, 2023

Ms. Lynch made a MOTION to approve the minutes of November 15, 2023. Seconded by Mr. Blodgett. MOTION PASSED.

5. Member Reports

Ms. Lynch noted that there is a missing street name sign for Bigelow Hill Road at Waterville Road.

Ms. Blodgett extended her thanks to all those who responded to the incident in Norridgewock today; she is appreciative. She also stated that she attended the Sewer Commission meeting last week and was pleased to see that the commission sensitively reconsidered a previous policy at the request of a rate payer and that the decision was overturned.

6. Town Manager's Report

See Attached.

7. Discussion/Action on December 6, 2023 General Warrant

Ms. Lynch made a MOTION to approve and sign General Warrant 2023-21 in the amount of \$1,150,729.84. Seconded by Ms. Bickford. MOTION PASSED.

8. Public Comment

None.

9. Discussion/Action on Application for On-Premises License, Madhouse Grill (347 Waterville Rd.)

Ms. Lynch made a MOTION to approve the application for an on-premises license for Madhouse Grill, located at 347 Waterville Road. Seconded by Ms. Bickford. MOTION PASSED.

19. Other Business

Ms. Lynch made a MOTION to move *Other Business* to the current place in the agenda. Seconded by Mr. Blodgett. MOTION PASSED.

Ms. Lynch made a MOTION to add *Discussion/Action on Application for On-Premises License, Six Penny Jug (66 Main St.)* to the agenda. Seconded by Ms. Bickford. MOTION PASSED.

Ms. Lynch made a MOTION to approve the application for an on-premises license for Six Penny Jug, located at 66 Main Street. Seconded by Ms. Bickford. MOTION PASSED.

Ms. Bickford discussed her concern about the ability to disseminate information to the public, especially during emergency situations. There was some discussion about potential solutions, which included social media, the Town website, etc. There was also general support for exploring a text service similar to what the school utilizes. Mr. LaBelle will explore vendor opportunities and pricing for consideration at the next regular meeting.

10. Discussion/Action on Confirmation of Appointments

Ms. Lynch made a MOTION to confirm the appointment of Daryl Wyman as Firefighter and Department Administrator, effective January 1, 2024. Seconded by Ms. Bickford. MOTION PASSED.

Ms. Lynch made a MOTION to confirm the appointment of Todd Pineo as Fire Chief, effective January 2, 2024. Seconded by Mr. Blodgett. MOTION PASSED.

Ms. Lynch made a MOTION to set the salary of the Fire Chief at \$12,000 per year. Seconded by Mr. Blodgett. MOTION PASSED.

11. Discussion/Action on TIF Committee Recommendations

Ms. Lynch stated that she would like to see additional signage in the community to increase awareness of the attractions/features the Town is investing in. There was also a discussion about the need for a new sign at Oosoola Park.

Ms. Bickford made a MOTION to approve the TIF Advisory Committee's recommendation, authorizing the expense of up to \$26,000 and to sign contract with Rent Fun for the lease of an 8-unit kayak storage cage to be placed at Oosoola Park. Seconded by Ms. Lynch. MOTION PASSED.

12. Discussion/Action on Oosoola Park Boat Launch Dock Replacement

Ms. Lynch made a motion to accept the proposal from N.F. Luce, Inc., in the amount of up to \$18,750.00 to replace the boat launch dock at Oosoola Park. Seconded by Ms. Bickford. MOTION PASSED.

13. Discussion/Action on Public Works Pusher Purchase

Ms. Lynch made a MOTION to authorize up to \$6,000 for the purchase of a new pusher for Public Works. Seconded by Ms. Bickford. MOTION PASSED.

14. Discussion/Action on Summer Property Maintenance Contract

Ms. Lynch made a MOTION to accept the proposal from Nickerson Yard Maintenance and to authorize the Town Manager to sign the contract for \$45,000 with Nickerson Yard Maintenance for seasonal property maintenance. Seconded by Ms. Bickford. MOTION PASSED.

15. Discussion/Action on Host Operating Agreement between the Town of Norridgewock and Maine Regional Conversion Facility, LLC

There was discussion about the waste being treated at the facility, how it is handled/processed, and the implications of PFAS for the facility and the area. Mr. LaBelle will speak with Maine Regional Conversion Facility and Waste Management officials to ask if they would be willing to speak at a future meeting to discuss the processes.

Ms. Lynch made a MOTION to sign the Host Operating Agreement between the Town of Norridgewock and Maine Regional Conversion Facility, LLC. Seconded by Ms. Bickford. MOTION PASSED.

16. Discussion/Action on Declared Write-In Candidacy of Local Elected Offices

Mr. Blodgett made a MOTION to approve an article to be inserted into the 2024 Town Meeting Warrant asking voters to consider the process of declaring write-in candidacy. Seconded by Ms. Lynch. MOTION PASSED.

The Board consensus is to have the article appear as a secret ballot referendum and hold a series of public hearings in advance; the article will be drafted to reflect that.

17. Discussion/Action on Sewer Use Ordinance for the Town of Norridgewock Amendment

Ms. Lynch made a MOTION to certify the language of the proposed Sewer Use Ordinance for the Town of Norridgewock and to warrant an article for the 2024 Town Meeting relative to the same. Seconded by Ms. Bickford. MOTION PASSED.

18. Discussion/Action on 2024 Budget

The Board reviewed draft budgets; no action was taken.

20. Adjournment

Ms. Lynch made a MOTION to adjourn at 8:07 PM. Seconded by Mr. Blodgett. MOTION PASSED.