



**Norridgewock Select Board
Meeting Minutes
June 7, 2023
6:00 PM
Conference Room, Norridgewock Town Office**

MEMBERS PRESENT

Matthew Everett, Chair
Lindsey Lynch, Vice Chair
Kelsea Bickford
Ronnie Blodgett
Dylan Wentworth

STAFF PRESENT

Richard LaBelle, Town Manager
Joe Bishop, Public Works Foreman
Sharon Dodge, Clerk
Peter Lyman, Bookkeeper
Todd Pineo, Deputy Fire Chief

Also present for all or part of the meeting were MaryAnn Anderson, Becky Ketchum, John Nuttall, and Skip Viles.

1. Call to Order

The meeting was called to order at 6:00 PM by Mr. Everett.

2. Pledge to the Flag

3. Review/Approve Minutes of May 17, 2023

Ms. Lynch made a MOTION to approve the minutes of May 17, 2023. Seconded by Mr. Wentworth. MOTION PASSED, 4-0-1 (Everett, Lynch, Blodgett, Wentworth in favor; none opposed; Bickford abstained).

4. Member Reports

Ms. Lynch asked about hosting an ATV Safety Course here in Town; she believes it will be important as the trails continue to develop.

Mr. Wentworth inquired about Burrill Hill Road driveways and some areas where they were washing out after the paving project.

Mr. Blodgett said he received comments regarding the sections of River Road that were not paved after the May 1 storm, but that they are now repaired.

Ms. Bickford noted that the street sign at the corner of Airport Road and Route 2 is missing.

5. Town Manager's Report

See Attached.

6. Discussion/Action on June 7, 2023 General Warrant

Ms. Lynch made a MOTION to approve and sign General Warrant 2023-11 in the amount of \$77,247.70 Seconded by Mr. Wentworth. MOTION PASSED.

7. Public Comment (Limited to 2 minutes)

Road Committee Member and Beech Hill Road resident Skip Viles said that Pike used two different mixes when paving the Walker Road. It appears that it is cracking only where they used one of the mixes.

Frederick Corner Road resident MaryAnn Anderson asked if the food distribution truck issue has been resolved, related to parking availability in the parking lot at Mill Stream Elementary. Mr. LaBelle said that he spoke with a representative of the Winslow Community Cupboard and that they have moved to the Norridgewock Baptist Church for two Thursdays each month.

Ms. Anderson also asked about the American Rescue Plan Act (ARPA) funds that were approved to purchase the property for a food cupboard. Mr. LaBelle said that money was specific to that piece of real estate, so when that purchase wasn't completed, the authorization lapsed. He believes that the Winslow Community Cupboard is doing a sufficient job of meeting the general public need and that the need for a Town-run/sponsored pantry has become far less imminent.

Sophie May Lane resident Becky Ketchum asked about the use of ARPA funds and if there was a deadline to expend those funds; she also inquired about the balance. Mr. LaBelle stated that the funds, as far as reporting was concerned, had been written off as lost revenue, as the program guidelines allowed for. The funds are still being kept separately. He estimated the remaining balance at \$150,000, conservatively. Ms. Ketchum asked if there would be a public meeting when using those funds; Mr. LaBelle stated that the intent of the funds and the process for appropriating funds will remain the same.

8. Discussion/Action on TIF Committee Recommendation

Ms. Lynch made a MOTION to accept the TIF Committee recommendation and approve the Façade Improvement Program application for Rowbottom Farm (Robert & Karen Rowbottom) at 552 River Rd. in an amount of up to \$25,000. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Bickford made a MOTION to accept the TIF Committee recommendation and approve an amount of up to \$10,500 for the commissioning and installation of a mural to be placed in the vicinity of the Town Square. Seconded by Mr. Wentworth. MOTION PASSED.

9. Discussion/Action on Airport Advisory Committee Recommendation

Mr. Wentworth made a MOTION to accept the Airport Advisory Committee recommendation and amend the Airport Hangar Standards document as presented, and to set the standard hangar permit fee at \$550.00. Seconded by Ms. Bickford. MOTION PASSED.

Mr. Blodgett made a MOTION to issue a refund in the amount of \$2,450 to Ken & Brenda Morgan for the fee they paid under the previous standards, less the fee set in this meeting. Seconded by Ms. Bickford. MOTION PASSED

10. Discussion/Action on Road Advisory Committee Recommendations

Mr. Blodgett made a MOTION to accept the Road Advisory Committee's recommendation and authorize Pike Industries to reclaim and roll Wilder Hill Road as presented, with the Town providing the grading. Seconded by Ms. Bickford. MOTION PASSED.

11. Discussion/Action on Donations

Ms. Lynch made a MOTION to accept a donation in the amount of \$1,500 from Maine Highlands Federal Credit Union to support the purchase of new emergency rescue lifting bags for the Fire Department. Seconded by Ms. Bickford. MOTION PASSED.

Ms. Lynch made a MOTION to authorize the purchase of new emergency rescue lifting bags for the Fire Department, to be paid from grants and reimbursements received. Seconded by Ms. Bickford. MOTION PASSED.

12. Discussion/Action on Uncollectable Taxes

Ms. Lynch made a MOTION to write off 2022 taxes committed to John J. Freeman in the amount of \$7.47 as uncollectable (Map 024 Lot 018-004-ON). Home was moved before taxes were committed. Seconded by Mr. Wentworth. MOTION PASSED.

13. Discussion/Action on Salt Vendor, Joint Purchase

Ms. Lynch made a MOTION to accept the proposal by Morton Salt submitted to the Kennebec Valley Council of Governments (KVCOG) joint purchasing program for the purchase of road salt. Unit price for the 2023-2024 winter season to be \$74.89. Seconded by Mr. Wentworth. MOTION PASSED.

14. Other Business

None.

15. Executive Session to Discuss Labor Negotiations pursuant to 1 M.R.S.A. §405(6)(D), preparation for negotiations between the Town and AFSCME Council 93 for the Local 2011-13.

Ms. Lynch made a MOTION to go into Executive Session at 7:35 PM. Seconded by Ms. Bickford. MOTION PASSED.

Ms. Lynch made a MOTION to come out of Executive Session at 8:41 PM. Seconded by Mr. Wentworth. MOTION PASSED.

The next meeting with the Union will be on July 19.

16. Adjournment

Ms. Lynch made a MOTION to adjourn at 8:41 PM. Seconded by Mr. Blodgett. MOTION PASSED.