



**Norridgewock Select Board
Meeting Minutes
April 19, 2023
6:00 PM
Conference Room, Norridgewock Town Office**

MEMBERS PRESENT

Matthew Everett, Chair
Lindsey Lynch, Vice Chair
Kelsea Bickford
Dylan Wentworth

STAFF PRESENT

Richard LaBelle, Town Manager
Sharon Dodge, Clerk
Jeffrey Jones, Fire Lieutenant
Todd Pineo, Deputy Fire Chief
David Savage, Fire Chief & CEO

MEMBERS ABSENT

Ronnie Blodgett

Also present for all or part of the meeting were Becky Ketchum (via Zoom), Addy Lynch, Izzy Lynch, John Lynch, Jeff McGown (Sr. District Manager, Waste Management), Sherwood McKenney (District Engineer, Waste Management), and Skip Viles.

1. Call to Order

The meeting was called to order at 6:00 PM by Mr. Everett.

2. Pledge to the Flag

3. Review/Approve Minutes of April 5, 2023

Ms. Lynch made a MOTION to approve the minutes of April 5, 2023. Seconded by Mr. Wentworth. MOTION PASSED.

4. Member Reports

None.

5. Town Manager's Report

See Attached.

6. Discussion/Action on April 19, 2023 General Warrant

Ms. Lynch made a MOTION to approve and sign General Warrant 2023-08 in the amount of \$318,515.43. Seconded by Mr. Wentworth. MOTION PASSED.

7. Discussion/Action on April 19, 2023 Airport Warrant

Ms. Lynch made a MOTION to approve and sign Airport Warrant 2023-04 in the amount of \$7,732.48. Seconded by Mr. Wentworth. MOTION PASSED.

8. Discussion/Action on April 19, 2023 Sewer Commitment

Ms. Lynch made a MOTION to approve and sign the April 19, 2023 Sewer Commitment in the amount of \$23,211.10. Seconded by Mr. Wentworth. MOTION PASSED.

9. Public Comment (Limited to 2 minutes)

None.

10. Presentation by Waste Management

Waste Management Senior District Manager Jeff McGown provided an operational update on the Norridgewock facility. Mr. McGown presented the Board with a copy of the company's facility complaint log covering 2021 to present. He spoke regarding the development of the residential transfer station construction, which is anticipated to be completed by Fall 2023. Mr. McGown also provided a review of the current fill rates, as well as the schedule for host fee adjustments.

Waste Management District Engineer Sherwood McKenney spoke regarding the construction of the new Phase 14 cell and the work completed since 2021. Presently, contractors are working on grading at Phase 14-A, which should allow for a liner to be installed within the next month or two.

The current phase is expected to be at capacity by February or March 2024, while the new phase is forecasted to open in September 2023. It will be when the new phase opens that the increased host fee will take effect.

11. Discussion/Action on Fire Truck Purchase Agreement

Deputy Fire Chief Todd Pineo provided an overview of the truck acquisition process and the process of determining the request from the Board. There were two proposals submitted and the Department is requesting the purchase of a Pierce Responder from Allegiance Trucks, as opposed to an alternate proposal from E-ONE. The Allegiance proposal is approximately \$16,000 more; however, there were a variety of reasons supporting the incremental purchase. One of the most significant factors being fleet uniformity.

Ms. Lynch made a MOTION to authorize the Town Manager to sign a purchase agreement with Allegiance Trucks for a new fire truck in an amount of up to \$463,000.00. Seconded by Mr. Wentworth. MOTION PASSED.

12. Discussion/Action on Burrill Hill Paving Authorization

Ms. Lynch made a MOTION to accept the proposal provided by Pike Industries in the amount of up to \$355,288.30 to complete the second phase of the Burrill Hill Road project. Seconded by Mr. Wentworth. MOTION PASSED.

13. Discussion/Action on Appointments

Ms. Lynch made a MOTION to appoint Donald Carr, Glen Davis, Charles LaVerdiere, Dana Ledger, Kenneth Morgan, Ronald Frederick, and Howard Soule to the Airport Advisory Committee for a term of one year. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Lynch made a MOTION to appoint Sharon Bustard, Abigail Clair, Sherri Lewis, and Valarie Trial to the Parks Committee for a term of one year. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Lynch made a MOTION to appoint Todd Pineo to the Norridgewock Water District Board of Trustees for a term of three years. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Lynch made a MOTION to appoint Amy Everett and Ryan Jones to the Recreation Committee for a term of three years. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Lynch made a MOTION to appoint Rebecca Ketchum to the Cemetery Committee for a term of three years. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Lynch made a MOTION to appoint Jeffrey Lloyd, David "Mike" Obert, and Joseph "Skip" Viles to the Road Planning Committee for a term of one year. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Lynch made a MOTION to appoint Richard LaBelle as Road Commissioner, Town Clerk, Airport Administrator, Sewer Administrator, Tax Collector, Finance Director, Welfare Administrator, E-911 Addressing Officer, Emergency Management Director, Cemetery Superintendent, Freedom of Access Officer, KVCOG General Assembly Representative, KRDA/FirstPark General Assembly Representative for a term of one year. Seconded by Mr. Wentworth. MOTION PASSED.

14. Discussion/Action on 2023 Roads for ATV Trails

Ms. Lynch made a MOTION to authorize the opening of all Town roads as ATV Trails from May 1, 2023 to December 1, 2023, as presented in the attached document. Seconded by Mr. Wentworth. MOTION PASSED.

15. Discussion/Action on Disposal of Tax-Acquired Property

Ms. Lynch made a MOTION to table action of Disposal of Tax-Acquired Property. Seconded by Mr. Wentworth. MOTION PASSED.

16. Discussion/Action on Donations

Ms. Lynch made a MOTION to accept a donation in the amount of \$100.00 from Joseph and Leona Poirier to support community food access. Seconded by Mr. Wentworth. MOTION PASSED.

17. Other Business

Ms. Bickford requests that review of the Purchasing Policy be included in the next meeting's agenda, as well as a discussion regarding the distribution of Local Philanthropic Grant funding.

18. Adjournment

Ms. Lynch made a MOTION to adjourn at 7:36 PM. Seconded by Mr. Wentworth. MOTION PASSED.