



**Norridgewock Select Board  
Meeting Minutes  
April 5, 2023  
6:00 PM  
Conference Room, Norridgewock Town Office**

**MEMBERS PRESENT**

Matthew Everett, Chair  
Lindsey Lynch, Vice Chair  
Kelsea Bickford  
Ronnie Blodgett  
Dylan Wentworth

**STAFF PRESENT**

Richard LaBelle, Town Manager  
Sharon Dodge, Clerk  
Peter Lyman, Bookkeeper  
Todd Pineo, Deputy Fire Chief

Also present for all or part of the meeting were Ruth Keister, Becky Ketchum, Mike Obert, and Skip Viles

**1. Call to Order**

The meeting was called to order at 6:00 PM by Mr. Everett.

**2. Pledge to the Flag**

**3. Review/Approve Minutes of March 15, 2023**

Ms. Lynch made a MOTION to approve the minutes of March 15, 2023. Seconded by Mr. Wentworth. MOTION PASSED.

**4. Member Reports**

Ms. Bickford said that she was able to tour the airport recently and thanked Ken and Brenda Morgan for their time spent. She also noted that she has been very involved in supporting mental health programs, especially for youth. She thanked Town staff for sharing information on Youth Mental Health First Aid, which is being provided by Redington-Fairview General Hospital on May 20 and 27.

Ms. Bickford also stated that she would like to learn more about board and committee appointments, how members are selected, appointed, reappointed, and responsibilities overseen. She is going to meet with Mr. LaBelle to gain some additional insight.

**5. Town Manager's Report**

See Attached.

**6. Discussion/Action on April 5, 2023 General Warrant**

Ms. Lynch made a MOTION to approve and sign General Warrant 2023-07 in the amount of \$55,283.57. Seconded by Mr. Wentworth. MOTION PASSED.

**7. Discussion/Action on April 5, 2023 Supplemental Sewer Commitment**

Ms. Lynch made a MOTION to approve and sign the Supplemental Sewer Commitment in the amount of \$92.40. Seconded by Mr. Wentworth. MOTION PASSED.

**8. Public Comment (Limited to 2 minutes)**

Beech Hill Road resident Skip Viles stated that he spoke with the project foreman for Spectrum recently and it is estimated that internet will be available sometime this summer on Beech Hill.

**9. Discussion/Action on Appointments**

Ms. Lynch made a MOTION to appoint Heinz M. Gossman to the Sewer Commission, for a term expiring Town Meeting 2024. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Lynch made a MOTION to receive applications for membership on the TIF Advisory Committee until May 11, 2023, then consider appointments thereafter. Seconded by Mr. Wentworth. MOTION PASSED.

**10. Discussion/Action on TIF Committee Recommendations**

Ms. Lynch made a MOTION to accept the TIF Advisory Committee's recommendation and approve up to \$10,000 for the purchase of new portable radios for the Fire Department, to be purchased from Hussey Communications. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Lynch made a MOTION accept the TIF Advisory Committee's recommendation and approve \$600.00 to sponsor the Build Maine conference to be held in Skowhegan on June 7 and 8, 2023. Seconded by Mr. Wentworth. MOTION PASSED.

**11. Discussion/Action on Local Philanthropic Grants**

Ms. Lynch made a MOTION to approve \$4,895.00 to support the organizations as listed in the table below. Seconded by Mr. Wentworth. MOTION PASSED.

Memorial Day	\$350.00
Grave Flags	\$500.00
Downtown Flags	\$200.00
Masons – Bikes for Books	\$200.00
Norridgewock Sportsmen Association	\$3,000.00
Mid-Maine Chamber of Commerce	\$545.00
Somerset Economic Development Corp	\$100.00
<b>Total</b>	<b>\$4,895.00</b>

**12. Discussion/Action on IT Services Request for Proposals**

Ms. Lynch made a MOTION to approve and issue the Informational Technology Services Request for Proposals. Seconded by Mr. Wentworth. MOTION PASSED.

**13. Discussion/Action on Roadside Mowing Request for Proposals**

Ms. Lynch made a MOTION to approve and issue the Roadside Mowing Request for Proposals. Seconded by Mr. Wentworth. MOTION PASSED.

**14. Discussion/Action on .Gov Domain Registration Authorization Letter**

Ms. Lynch made a MOTION to authorize Mr. Everett to sign the Authorization Letter for .Gov Domain Registration, on behalf of the Board, seeking to have norridgewock.gov designated to the Town of Norridgewock. Seconded by Mr. Wentworth. MOTION PASSED.

**15. Other Business**

Ms. Lynch made a MOTION to add *Discussion/Action on Road Striping* to the agenda. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Lynch made a MOTION to accept the proposal from Lucas Striping, LLC for road striping, as presented. Seconded by Mr. Wentworth. MOTION PASSED.

The Board received a note from Amanda Taylor thanking them for the Spirit of America recognition last year and the recent write-up in the annual town report.

Mr. Everett inquired about the work being done to address junkyard violations. There are a number of properties in town that are in violation and, with the expanded Code Enforcement hours, should become a priority. The junkyard concerns must be addressed cooperatively with property owners, with the ultimate goal being voluntary compliance. Mr. LaBelle stated that administration is developing a spreadsheet to track such violations that can be provided to the Board on a periodic basis for oversight.

Ms. Lynch inquired about the FEMA Flood Map remapping process and if there were any updates. Mr. LaBelle stated that he had recently received draft documents that were being reviewed. When the project is complete, a lot of landowners in Norridgewock should benefit, and the maps can also be integrated into the existing GIS map system.

**16. Adjournment**

Ms. Lynch made a MOTION to adjourn at 7:29 PM. Seconded by Mr. Wentworth. MOTION PASSED.