



**Norridgewock Select Board
Meeting Minutes
March 15, 2023
6:00 PM
Conference Room, Norridgewock Town Office**

MEMBERS PRESENT

Matthew Everett, Chair
Lindsey Lynch, Vice Chair
Kelsea Bickford
Ronnie Blodgett
Dylan Wentworth

STAFF PRESENT

Richard LaBelle, Town Manager
Sharon Dodge, Clerk
Willis Libby, Public Works Operator
Peter Lyman, Bookkeeper

Also present for all or part of the meeting was Chuck Farrand.

1. Call to Order

The meeting was called to order at 6:00 PM by Mr. LaBelle.

2. Pledge to the Flag

3. Election of Chair

Ms. Lynch nominated Matthew Everett. Seconded by Mr. Wentworth. There being no further nominations; nominations were closed. Matthew Everett is ELECTED Chair, 4-0-1 (Bickford, Blodgett, Lynch, Wentworth in favor; none opposed; Everett abstained).

4. Election of Vice Chair

Mr. Wentworth nominated Lindsey Lynch. Seconded by Mr. Everett. There being no further nominations; nominations were closed. Lindsey Lynch is ELECTED Vice Chair.

5. Review/Approve Minutes of March 1, 2023

Ms. Lynch made a MOTION to approve the minutes of March 1, 2023. Seconded by Mr. Wentworth. MOTION PASSED.

6. Review/Approve Minutes of 2023 Town Meeting

Ms. Lynch made a MOTION to approve the minutes of the 2023 Town Meeting. Seconded by Mr. Wentworth. MOTION PASSED.

7. Member Reports

Ms. Lynch reported ongoing concerns regarding snow removal at Mill Stream Elementary School. There remains a significant lack of parking and visibility at the entrance and exit are also a concern. Mr. LaBelle will contact the Superintendent's Office to express concern.

8. Town Manager's Report

See Attached.

*Matthew Everett, Chair • Lindsey Lynch, Vice Chair
Kelsea Bickford • Ronnie Blodgett • Dylan Wentworth*

9. Discussion/Action on March 15, 2023 General Warrant

Ms. Lynch made a MOTION to approve and sign General Warrant 2023-06 in the amount of \$202,595.53. Seconded by Mr. Wentworth. MOTION PASSED.

10. Discussion/Action on March 15, 2023 Airport Warrant

Ms. Lynch made a MOTION to approve and sign Airport Warrant 2023-03 in the amount of \$14,117.21. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Lynch inquired about the cost-savings associated with the installation of heat pumps.

11. Discussion/Action on March 15, 2023 Sewer Commitment

Ms. Lynch made a MOTION to approve and sign the March 15, 2023 Sewer Commitment in the amount of \$25,389.30. Seconded by Mr. Wentworth. MOTION PASSED.

12. Public Comment (Limited to 2 minutes)

No Comment.

13. Discussion/Action on Appointments

Ms. Lynch made a MOTION to appoint Cheyenne Goodrich as MSAD 54 School Board Director (as the result of the March 6, 2023 failure to elect) for a term ending Town Meeting 2024. Seconded by Mr. Wentworth. MOTION PASSED, 4-0-1 (Everett, Lynch, Blodgett, Wentworth in favor; none opposed; Bickford abstained).

Ms. Lynch made a MOTION to appoint Janice Malek as MSAD 54 School Board Director (as the result of the March 6, 2023 failure to elect) for a term ending Town Meeting 2024. Seconded by Mr. Wentworth. MOTION PASSED, 4-0-1 (Everett, Lynch, Blodgett, Wentworth in favor; none opposed; Bickford abstained).

Ms. Lynch made a MOTION to appoint Jean Lancaster as Planning Board Member a term ending Town Meeting 2024. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Lynch made a MOTION to appoint James Lyman as Budget Committee Member (as the result of the March 6, 2023 failure to elect) for a term ending Town Meeting 2024. Seconded by Mr. Wentworth. MOTION PASSED.

14. Discussion/Action on FY 2023 Community Project Funding Grant Agreement

Ms. Lynch made a MOTION to authorize the Town Manager to sign the FY 2023 Community Project Funding Grant Agreement. Seconded by Mr. Wentworth. MOTION PASSED.

15. Discussion/Action on Airport Project Cost Advance

Mr. LaBelle discussed the ongoing projects at the airport and the desire to advance the taxilane reconstruction project up for design and permitting. If approved, the State will be unable to fund its portion of the grant this year and the Town would need to pay; the expense would be reimbursed next year by the State. The consensus of the Board is to proceed with the Town funding the State's share in the interim, if the project is authorized to proceed.

16. Discussion/Action on New Public Works Truck Purchase

Ms. Lynch made a MOTION to authorize the purchase of a 2024 Western Star 47X from O'Connor Motor Company, with equipment by H.P. Fairfield, in an amount of up to \$230,000.00. Seconded by Mr. Wentworth. MOTION PASSED.

17. Review of Select Board Policies & Procedures

Mr. LaBelle provided an overview of communication expectations between the Board, administration, and staff. Members also provided updated contact information for the file.

18. Discussion/Action on Financial Policies

Mr. Wentworth made a MOTION to approve and sign the Payroll Warrant Policy, authorizing Mr. Everett and Ms. Lynch as signatories under the terms of the policy. Seconded by Mr. Blodgett. MOTION PASSED.

Ms. Lynch made a MOTION to approve and sign the Tax Payment Policy. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Lynch made a MOTION to approve and sign the Sewer Payment Policy. Seconded by Mr. Wentworth. MOTION PASSED.

19. Other Business

Ms. Lynch made a MOTION to add *Discussion/Action on Donations* to the agenda. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Lynch made a MOTION to accept a donation in the amount of \$100.00 from Joseph and Leona Poirier to support community food access. Seconded by Mr. Wentworth. MOTION PASSED.

Ms. Lynch made a MOTION to accept a grant in the amount of \$2,000.00 from United Way Heart of Maine for heating assistance. Seconded by Mr. Wentworth. MOTION PASSED.

20. Adjournment

Ms. Lynch made a MOTION to adjourn at 6:59 PM. Seconded by Mr. Wentworth. MOTION PASSED.