



**Norridgewock Select Board
Meeting Minutes
July 7, 2021
6:00 PM
Conference Room, Norridgewock Town Office**

APPROVED
07/21/2021

MEMBERS PRESENT

Matthew Everett, Chair
Charlotte Curtis
Ronald Frederick
Lindsey Lynch

STAFF PRESENT

Richard LaBelle, Town Manager
Sharon Dodge, Deputy Town Clerk
Peter Lyman, Bookkeeper

MEMBERS ABSENT

James Lyman, Vice Chair

Also present for all or parts of the meeting were Taylor Abbott, Kathleen Edwards, Gloria Frederick, Becky Ketchum.

1. Call to Order

The meeting was called to order at 6:00 PM by Mr. Everett.

2. Pledge to the Flag

3. Review/Approve Minutes of June 16, 2021

Ms. Lynch made a MOTION to approve the minutes of June 16, 2021. Seconded by Ms. Curtis. MOTION PASSED.

4. Member Reports

In his absence, Mr. Lyman provided the Town Manager with a few notes to share with the Board. He noted positive feedback of the erosion/ditching project completed on Ward Hill, the stump removal completed on Red Barn Road, the striping completed on Ward Hill Road, and the sidewalk repair and overlay on Main Street.

5. Town Manager's Report

See Attached.

6. Discussion/Action on July 7, 2021 General Warrant #13

Ms. Curtis made a MOTION to approve and sign General Warrant #13 in the amount of \$90,197.15. Seconded by Ms. Lynch. MOTION PASSED.

7. Public Comment (Limited to 2 minutes)

None.

8. Discussion/Action on Fire Station Facia Delamination

Ms. Lynch made a MOTION to authorize the Town Manager to consult with the municipal attorney with regards to addressing the concerns of facia delamination on the fire station. Seconded by Ms. Curtis. MOTION PASSED.

9. Discussion/Action on TIF Committee Recommendations

Ms. Lynch made a MOTION to accept the recommendation of the TIF Advisory Committee and approve the façade improvement program application for Dr. Kenneth Baker, DO in the amount of up to \$4,333.50. Seconded by Ms. Curtis. MOTION PASSED.

Ms. Curtis made a MOTION to accept the recommendation of the TIF Advisory Committee and approve the façade improvement program application for Frederick's Dar-I-Whip in the amount of up to \$3,698.13. MOTION PASSED, 3-0-1 (Everett, Curtis, Lynch in favor; non opposed; Frederick abstained).

Ms. Lynch made a MOTION to accept the recommendation of the TIF Advisory Committee and approve the purchase of three pet waste stations. Seconded by Ms. Curtis. MOTION PASSED.

The Board had a discussion regarding the enhancement of the riverfront, mainly at Oosoola Park. The discussion included the possibility of developing a swimming area, as well as the potential installation of a building in which to run utilities. This building would host electricity, wireless internet access, as well as surveillance camera equipment. Mr. Everett also noted the possibility of exploring the trail at the bottom of Winding Hill Road with access to the river as a possible low-cost enhancement.

Ms. Lynch made a MOTION to request the TIF Advisory Committee enter an exploratory phase regarding potential improvements to the riverfront. Seconded by Ms. Curtis. MOTION PASSED.

10. Discussion/Action on Depot Street Speed Tables

Ms. Lynch made a MOTION to accept the proposal from Fine Line Paving & Grading, LLC in the amount of \$5,720.00 to install two speed tables on Depot Street. Seconded by Ms. Curtis. MOTION PASSED.

There is brief discussion about relocating the temporary speed table to Stanley Drive; this will be posted on the next agenda for public awareness and further discussion.

11. Discussion/Action on Meeting Broadcast, Remote Participation Policy

Ms. Curtis made a MOTION to approve the Town of Norridgewock Select Board Remote Meeting and Participation Policy. Seconded by Ms. Lynch. MOTION PASSED.

12. Discussion/Action on Cemetery Quitclaim Deed

Mr. Frederick made a MOTION to sign the Cemetery Quitclaim Deed for the northern half of lot 279 at Sunset View Cemetery for Pamela D. Eames. Seconded by Ms. Curtis. MOTION PASSED.

13. Other Business

Ms. Lynch made a MOTION to add *Resignations* to the agenda. Seconded by Ms. Curtis. MOTION PASSED.

Ms. Curtis made a MOTION to accept the resignation of Katherine Wilder from the Library Board of Trustees. Seconded by Ms. Lynch. MOTION PASSED.

Ms. Curtis made a MOTION to accept the resignation of Margaret O'Connell from the Library Board of Trustees. Seconded by Ms. Lynch. MOTION PASSED.

Ms. Lynch made a MOTION to add *Appointments* to the agenda. Seconded by Ms. Curtis. MOTION PASSED.

Ms. Curtis made a MOTION to appoint Kathryn Hopkins to the Cemetery Committee for a term to expire in April 2023. Seconded by Ms. Lynch. MOTION PASSED.

14. Adjournment

Ms. Lynch made a MOTION to adjourn at 6:45PM. Seconded by Mr. Frederick. MOTION PASSED.