



**Norridgewock Recreation Committee  
Meeting Minutes  
November 27, 2023  
5:00 PM  
Conference Room, Norridgewock Town Office**

MEMBERS PRESENT

Melannie Keister, Chair  
Amy Everett  
Cheyenne Goodrich  
Ryan Jones  
John Lynch  
Amy Downing (Smithfield)  
Cassity Neal (Mercer)

STAFF PRESENT

Richard LaBelle, Town Manager  
Bobbie Jo Welch, Programs Director

There were no other members of the public present for the meeting.

1. **Call to Order**

The meeting was called to order at 5:00 PM.

2. **Review/Approve Minutes of June 1, 2023**

John made a MOTION to approve the June 1, 2023 meeting minutes. Seconded by Ryan. MOTION PASSED.

3. **New Business**

Soccer Season Update. Bobbie Jo said that the soccer season went very well and that it was helpful to the program to have softball parents help run the shack. There were no additional comments, either positive or negative, about the season.

2024 Budget Request. Bobbie Jo suggested increasing baseball/softball wages to allow for someone to help line the fields throughout the season; the cost was estimated at \$500.00. There was discussion about equipment rental expenses, which presently covers the portable toilet expenses. The line will be increased to cover the actual year cost of renting toilets. The committee's consensus is that the budget should allow for tower lighting during the month of October for soccer. The lighting will be on a trial basis, will allow for games to be complete, and also enhance safety at the fields. Richard will seek pricing from qualified vendors and add that to the line in the budget. *Note: After the meeting, Richard spoke to with Skowhegan Rental who recommended six lighting units. They only have two, but would donate them for the month of October. We were then referred to Kennebec Rental who can supply the other four at a total cost of \$2,000.*

John discussed the price proposal from Sports Fields, which should provide preventative maintenance to the field and also enhance the conditions. After discussing the components of the proposal, the committee consensus is to accept the proposal in full. The turf maintenance item will be budgeted at \$6,400 as a component of the Facilities Maintenance/Repair.

The committee considered the balance remaining in the Recreation Reserve, as well as its current list of projects/programs. The request will increase to \$25,000.

Ryan made a MOTION to request an operating budget of \$30,325 (plus light rental as discussed previously) and a reserve budget of \$25,000. Seconded by John. MOTION PASSED.

4. **Continued Business**

Follow Up on Cal Ripken Tournament. Melannie briefly discussed the tournament and the resulting financials. The program didn't generate a tremendous amount of money, but the members believe that it was a great success for the Norridgewock community. The committee would be interested in hosting a similar event in the future.

5. **Other Business**

None.

6. **Schedule next meeting, if necessary**

No meeting date is set.

7. **Adjournment**

The meeting adjourned at 5:43 PM.