

**NORRIDGEWOCK PLANNING BOARD
MEETING MINUTES
THURSDAY DECEMBER 10, 2020, 6:00 PM
ONLINE, VIA ZOOM**

Members Present: Acting Chair Becky Ketchum, Brian Aubry, Josh Chartrand, Charlotte Curtis, Margaret O'Connell

Others Present: Town Manager Richard LaBelle, Code Enforcement Officer David Savage, Juliet Browne, Esq. (Verrill Dana, Representing Waste Management), Robert Grillo, PE (CMA Engineers, Representing Town), Scott Luettich, PE (Geosyntec, Representing Waste Management), Jeff McGown (Senior District Manager, Waste Management), Sherwood McKenney, PE (District Engineer, Waste Management), Adam Sandahl, PE (CMA Engineers, Representing Town).

1. Call to Order: The meeting was opened by Acting Chairman Becky Ketchum at 6:02 PM.
2. New Business: Briefing from Waste Management Representatives regarding proposed Site Plan Review Application (359 Mercer Rd. – Map 17, Lot 13-14). This is an informal overview to introduce the project to the Planning Board prior to the formal application.

A presentation was given by representative from Waste Management (Note: A hardcopy of the presentation has been requested). Questions from the Board: Sherwood McKenney said the life of Phase 14 would be 30+ years. Scott Luettich said the parcel is 48.6 acres. Other questions which will be addressed by the review.

Timeline: The Application should be received by the Town before December 24, 2020. A request for additional meetings of the Board: January 11, 2021, January 28 (tentative public hearing date), February 11, 2021, and February 25, 2021. All members state that they are available for all of the dates agreed to. The meetings will begin at 6:00 PM and will be hosted online.

2) Article 9(A)(3) of the Site Plan Review Ordinance: Use the Building Permit Application; Article 9(D)-Escrow Fee \$10,000 is recommended; 9(L)-Public Hearing Notice and Abutters letters-Richard LaBelle has agreed the Town will do this, in cooperation with the Applicant: 10(v) and 10(xvi)-the Board agreed with the Shoreland Zoning, Airport and Floodplain Management Ordinances would be used.

3) Miscellaneous questions to be addressed by the Ordinance: traffic, odors, noise.

Discussion/Action on the 2021 Budget: Questions and remarks about Seminars specifically attending them and about Secretary's pay. The Town does not do line-item budgeting so the budget requested is for the Department. Charlotte Curtis moved to request \$800, which is the same as 2020; Margaret O'Connell seconded. Roll call vote:

Becky Ketchum yes, Brian Aubry yes, Josh Chartrand yes, Charlotte Curtis yes, Margaret O'Connell yes. Motion Passed, 5-0 in favor.

3. Discussion/Action on October 8, 2020 Meeting Minutes: Becky Ketchum moved to approve the minutes; Josh Chartrand seconded/ Roll call vote: Charlotte Curtis yes, Brian Aubry yes, Josh Chartrand yes, Becky Ketchum yes, Margaret O'Connell yes. Motion Passed, 5-0 in favor.
4. Discussion/Action on Secretary Stipend: Secretary Curtis said she had attended and provided minutes for seven (7) meetings, for a total of \$245.00. Josh Chartrand moved to approve \$245 to pay Secretary Curtis; Becky Ketchum seconded. Roll call vote: Becky Ketchum yes, Margaret O'Connell yes, Brian Aubry yes, Josh Chartrand yes, Charlotte Curtis yes. Motion Passed, 5-0 in favor.

Update on Application Fees: The Board will recommend fees to the Selectboard. Charlotte Curtis moved to table this until the Board can see the results of the surveys of different towns; Josh Chartrand second. Roll call vote: Becky Ketchum yes, Josh Chartrand yes, Charlotte Curtis yes, Brian Aubry yes, Margaret O'Connell yes. Motion Passed, 5-0 in favor

5. The meeting was adjourned by Acting Chairman Ketchum at 7:30 PM.