

APPROVED, AS AMENDED 10/08/2020  
NORRIDGEWOCK PLANNING BOARD MEETING  
MINUTES  
THURSDAY SEPTEMBER 17, 2020 6:00 PM  
VIA ZOOM

Present: Becky Ketchum, Margaret O'Connell (telephone), Brian Aubry (telephone) Charlotte Curtis.

Others present: Town Manager Richard LaBelle, Code Enforcement Officer David Savage, Debra Brown, Brian Brown, Bruce Obert.

1. The meeting was opened by Acting Chairman Ketchum at 6:12 PM.
2. Discussion/Action on the application of Debra Brown to meet with the Planning Board to discuss building an addition to her home at 118 Skowhegan Rd, Map 33 Lot 95 which is located in the Shoreland Zone. Acting Chairman Ketchum informed Ms. Brown and the Board that an attorney, the Code Enforcement Officer, and the DEP had been consulted. The advice to Ms. Brown : 1) approval for the project would require a waiver and the Planning Board cannot grant a waiver 2) She must apply to the Planning Board for a Shoreland Zoning Permit at a cost of \$75.00 3) The Planning Board would deny the permit 4) Ms. Brown would file an application to the Board of Appeals and DEP 5) The DEP will visit the property to measure the dimensions of the project and their recommendation will be given to the Board of Appeals. Ms. Brown is leaving soon for Mississippi and requested information about the time needed for the required action. The DEP requires twenty (20) days after an appeal is submitted to act on it. If Ms. Brown would like, she may start the application process now and finish it when they return to Maine in April or she could complete it by ZOOM from Mississippi. She was informed that the cost of an application to the Board of Appeals is \$25.00. Town Manager LaBelle will e-mail the applications to Ms. Brown. No action was taken by the Planning Board.
3. Old Business: Discussion/Action on the Minutes of the August 18, 2020 meeting: Margaret O'Connell moved to amend the minutes: 1) In Item 2 to add "related to old business" after the word minutes in the second sentence and to delete "and, in an effort to conduct public business in a timely manner". 2) In Item 5 in the first sentence to delete " A new" and add "An up-dated" and in the last sentence to delete "which completed all the requirements of the Review" and add "(7) a map of the parking design", Acting Chairman Ketchum seconded. A vote was called: Ketchum-yes, O'Connell-yes, Aubry-yes, Curtis-yes. All in favor.

Margaret O'Connell moved to approve the minutes as amended, Secretary Curtis seconded. A vote was called: Ketchum-yes, O'Connell-yes, Aubry-yes, Curtis-yes. All in favor.

Note to Members of the Planning Board: The Board of Selectmen approved the amendments to the "Planning Board Rules and Regulations" at their August 9, 2020 meeting.

4. A letter from the Board of Selectmen was presented to the Planning Board requesting consideration of a zoning ordinance concerning property maintenance. After some discussion, Secretary Curtis moved to table this item until a later date (no date established) to give the Board time to gather information, Brian Aubry seconded. A vote was called: Aubry-yes, Curtis-yes, O'Connell-yes, Ketchum-yes. All in favor.
5. Other Business: Brian Aubry asked when the Board would be meeting in person again. There was discussion of the different reasons for and against meeting in person. The first was COVID-19 with different opinions being expressed. Some of the Board feels that better communication can be established in a live meeting even with distancing and masks. There was no decision made.
6. The meeting was adjourned by Acting Chairman Ketchum at 7:30 PM.