



**Board of Selectmen
Meeting Minutes
March 17, 2021
6:00 PM
Conference Room, Norridgewock Town Office**

APPROVED
04/07/2021

MEMBERS PRESENT

Matthew Everett, Chairman
James Lyman, Vice Chairman
Charlotte Curtis
Ronald Frederick
Lindsey Lynch

STAFF PRESENT

Richard LaBelle, Town Manager
Sharon Dodge, Deputy Town Clerk
Willis Libby, Public Works Operator
Peter Lyman, Bookkeeper

1. Call to Order

The meeting was called to order at 6:00 PM by Chairman Everett.

2. Pledge to the Flag

3. Review/Approve Minutes of March 3, 2021

Vice Chairman Lyman made a MOTION to approve the minutes of March 3, 2021. Seconded by Selectman Lynch. MOTION PASSED.

4. Selectmen's Reports

Selectman Lynch inquired about posting sex offenders posters throughout town, in addition to the Town Office. She is aware of communities that require the offender to post posters. The Town Manager stated that he will research potential draft ordinances for future consideration.

Selectman Frederick inquired about striping at the intersection of Frederick Corner and Route 2, as was recommended by the State in 2020. The Town Manager will inquire with DOT as to their role and will ensure that the striping is included with this year's Town work.

5. Town Manager's Report

See Attached.

6. Discussion/Action on March 17, 2021 General Warrant #6

Selectman Frederick made a MOTION to approve and sign General Warrant #6 in the amount of \$167,873.56. Seconded by Selectman Lynch. MOTION PASSED, 4-1 (Everett, Curtis, Frederick, Lynch in favor; Lyman opposed).

7. Discussion/Action on March 17, 2021 Airport Warrant #3

Vice Chairman Lyman made a MOTION to approve and sign Airport Warrant #3 in the amount of \$15,388.22. Seconded by Selectman Frederick. MOTION PASSED, 4-1 (Everett, Lyman, Curtis, Frederick in favor; Lynch opposed).

8. Discussion/Action on March 17, 2021 Sewer Commitment

Selectman Frederick made a MOTION to approve and sign the March 17, 2021 Sewer Commitment in the amount of \$24,354.55. Seconded by Selectman Curtis. MOTION PASSED.

9. Public Comment (Limited to 2 minutes)

None.

10. Discussion/Action Previously Approved Heat Pump Purchase

Vice Chairman Lyman made a MOTION to rescind the March 3, 2021 motion to authorize the expenditure of \$25,398.32 for the purchase and installation of heat pumps from Bob's Cash Fuel. Seconded by Selectman Lynch. MOTION PASSED.

Note: Vice Chairman was in the prevailing party; Bob's Cash Fuel proposal did not include electrical work, as the other submissions did.

Selectman Lynch made a MOTION to purchase the heat pumps from Central Maine Heat Pumps for the amount of \$8,750.00. Seconded by Selectman Curtis. MOTION PASSED.

Note: The total expense will not exceed \$26,950.00; \$8,750.00 is the net cost after rebates.

11. Discussion/Action on Purchasing Policy

Selectman Curtis believes that the \$5,000.00 spending limit for the Town Manager is too high. While this is enumerated in the Town Manager's contract, she states that it stems back several administrations and she believes that it should be lowered.

Vice Chairman Lyman sought clarifying language on the applicability of a local allowance. He also asked for differentiating language in Section 3 (b) and (c), as well as a reduction in Section 4 from \$2,500 to \$1,500.

There was no action taken on this item; a revised proposal will be presented at the next regular meeting.

12. Discussion on 2021 Selectmen Goals and Vision

Chairman Everett provided a brief overview of what he would like to see from each member of the Board, in terms of their individual goals and why they are serving on the Board. He suggests members write down their goals so that the Board can have a discussion at the next meeting.

13. Other Business

Selectman Lynch made a MOTION to add *Consideration of Signing Quitclaim Deed* to the agenda. Seconded by Selectman Curtis. MOTION PASSED.

Selectman Lynch made a MOTION to sign a quitclaim deed releasing the Town's interest in property identified as Tax Map 19, Lot 030-019-ON (32 Walnut Drive) to Walter J. Humphrey, Jr. for the payment of all back taxes, interest, and fees. Seconded by Selectman Curtis. MOTION PASSED.

14. Executive Session to Discuss Union Negotiations, Pursuant to 1 M.R.S.A. § 405(6)(D)

Selectman Lynch made a MOTION to go into Executive Session to discuss union negotiations, pursuant to 1 M.R.S.A. § 405(6)(D) at 6:50 PM. Seconded by Selectman Curtis. MOTION PASSED.

Vice Chairman Lyman made a MOTION to come out of Executive Session at 6:58 PM. Seconded by Selectman Lynch. MOTION PASSED.

15. Discussion/Action on Union Agreement Ratification, AFSCME Local 2011-13

Selectman Lynch made a MOTION to approve and sign the Agreement between the Town of Norridgewock and Council 93 American Federation of State, County & Municipal Employees, for the General Unit Local 2011-13, January 1, 2021 to December 31, 2023. Seconded by Vice Chairman Lyman. MOTION PASSED.

16. Adjournment

Selectman Lynch made a MOTION to adjourn at 7:01 PM. Seconded by Selectman Curtis. MOTION PASSED.