



**Board of Selectmen
Meeting Minutes
May 19, 2021
6:00 PM
Conference Room, Norridgewock Town Office**

APPROVED
06/02/2021

MEMBERS PRESENT

Matthew Everett, Chairman
James Lyman, Vice Chairman
Charlotte Curtis
Ronald Frederick
Lindsey Lynch

STAFF PRESENT

Richard LaBelle, Town Manager
Sharon Dodge, Deputy Town Clerk
Peter Lyman, Bookkeeper
Todd Pineo, Deputy Fire Chief

1. Call to Order

Chairman Everett called the meeting to order at 6:00 PM.

2. Pledge to the Flag

3. Review/Approve Minutes of May 5, 2021

Vice Chairman Lyman made a MOTION to approve the Minutes of May 5, 2021. Seconded by Selectman Lynch. MOTION PASSED.

4. Selectmen's Reports

None.

5. Town Manager's Report

See Attached.

6. Discussion/Action on May 19, 2021 General Warrant #10

Selectman Frederick made a MOTION to approve and sign General Warrant #10 in the amount of \$411,016.44. Seconded by Selectman Lynch. MOTION PASSED, 4-1 (Everett, Curtis, Frederick, Lynch in favor; Lyman opposed).

7. Discussion/Action on May 19, 2021 Airport Warrant #5

Selectman Lynch made a MOTION to approve and sign Airport Warrant #5 in the amount of \$30,202.25. Seconded by Vice Chairman Lyman. MOTION PASSED, 4-1 (Everett, Lyman, Curtis, Frederick in favor; Lynch opposed).

8. Discussion/Action on May 19, 2021 Sewer Commitment

Selectman Frederick made a MOTION to approve and sign the May 19, 2021 Sewer Commitment in the amount of \$16,812.13. Seconded by Selectman Curtis. MOTION PASSED.

9. Public Comment (Limited to 2 minutes)

Norridgewock Water District Board of Trustees Chairman Todd Pineo discussed a proposed to study water main replacement from Cumberland Farms, approximately 1.3 miles to the pumphouse. The Water District has retained Dirigo Engineering to complete an initial study. The Trustees understand that there is a lot of money available for infrastructure and that they will be seeking grant funding support.

10. Discussion Regarding Fire Department Budget Pacing

Selectmen reviewed the Fire Department budget and discussed how the budget is pacing, considering the addition of two full-time firefighters. Deputy Chief Todd Pineo discussed projects that are being accomplished by employees that, in the past, may have been deferred. The budget progress will be monitored by the Town Manager and another meeting between Fire officers and the Board of Selectmen will take place early in Quarter 4.

11. Discussion/Action on Potential Economic Development Position

Selectman Curtis made a MOTION to approve the Economic Development Specialist job description. Seconded by Selectman Lynch. MOTION PASSED.

The Board discussed the job posting. The starting wage will be \$20 per hour, commensurate with experience and the position will be 20-24 hours per week.

12. Discussion/Action on Airport Standby Generator Proposals

Vice Chairman Lyman made a MOTION to award the bid for the purchase and installation of a standby generator for the airport to Generators of Maine, Inc. in the amount of \$12,425.00, to include the 10-year extended warranty. Seconded by Selectman Lynch. MOTION PASSED.

13. Discussion/Action on Ballfield Drainage Proposals

No proposals were received. Selectman Frederick made a MOTION to table action on this item. Seconded by Selectman Curtis. MOTION PASSED.

14. Discussion/Action on Cutting Edge Purchase

Selectman Frederick made a MOTION to authorize the purchase of cutting edges from Jordan Equipment in an amount up to \$6,500.00. Seconded by Selectman Lynch. MOTION PASSED.

15. Discussion/Action on Town Office Interior Painting Request for Proposals

Vice Chairman Lyman made a MOTION to approve the issuance Request for Proposals for Interior Painting of the Town Office. Seconded by Selectman Curtis. MOTION PASSED.

16. Discussion/Action on Application for Pawn Broker License

Selectman Lynch made a MOTION to approve the Application for a Pawn Broker License for Trading Post & Pawn Shop, located at 119 Mercer Road. Seconded by Vice Chairman Lyman. MOTION PASSED.

17. Discussion/Action on Signing of MSAD 54 District Budget Referendum Warrant and Notice of Election

Selectman Curtis made a MOTION to sign the MSAD 54 District Budget Referendum Warrant and Notice of Election. Seconded by Selectman Frederick. MOTION PASSED, 4-1 (Everett, Curtis, Frederick, Lynch in favor; Lyman opposed).

18. Discussion/Action on Signing of Quitclaim Deed

Selectman Frederick made a MOTION to sign a quitclaim deed releasing the Town's interest in property identified as Tax Map 034, Lot 014-001-ON (11 Matt's Way) to John A. Bickford, for the payment of all back taxes, interest, and fees. Seconded by Selectman Curtis. MOTION PASSED.

19. Other Business

Chairman Everett inquired about trash cans being added in the vicinity of the ballfield; he also inquired about getting the basketball court striped. The Town Manager will ask Public Works to add a trash can nearby and will contact the Central Office to see if striping could be completed.

Vice Chairman Lyman made a MOTION to add *Donations* to the agenda. Seconded by Selectman Lynch. MOTION PASSED.

Selectman Lynch made a MOTION to accept a donation of \$100.00 from Mr. & Mrs. Joseph Poirier to support community food access. Seconded by Selectman Curtis. MOTION PASSED.

20. Executive Session to Discuss Town Manager Performance, Pursuant to 1 M.R.S.A. § 405(6)(A)

Selectman Curtis made a MOTION to go into Executive Session to Discuss Town Manager Performance, Pursuant to 1 M.R.S.A. §405(6)(A) at 7:06 PM. Seconded by Chairman Everett. MOTION PASSED.

Vice Chairman Lyman made a MOTION to come out of Executive Session to Discuss Town Manager Performance, Pursuant to 1 M.R.S.A. §405(6)(A) at 7:36 PM. Seconded by Selectman Lynch. MOTION PASSED.

21. Adjournment

Vice Chairman Lyman made a MOTION to adjourn at 7:36 PM. Seconded by Selectman Lynch. MOTION PASSED.