



**Board of Selectmen
Meeting Minutes
December 18, 2019
6:00 PM
Conference Room, Norridgewock Town Office**

APPROVED
01/16/2020

MEMBERS PRESENT

Ronald Frederick, Chair
Joshua Chartrand
Matthew Everett
Sara "Sallie" Wilder

STAFF PRESENT

Richard LaBelle, Town Manager
Sharon Dodge, Office Clerk
Aaron Gordon, Firefighter
David Jones, Fire Chief
Jeff Jones, Fire Lieutenant
Peter Lyman, Bookkeeper
Todd Pineo, Fire Captain

Also present for all or parts of the meeting were Kim Audet, Zach Audet, and Kyle Willette. Vice Chairman Lyman was absent.

1. Call to Order

The meeting was called to order at 6:00 PM by Chairman Ronald Frederick.

2. Pledge to the Flag

3. Review/Approve Minutes of December 4, 2019

Selectman Everett made a MOTION to approve the minutes of December 4, 2019. Seconded by Selectman Chartrand. MOTION PASSED

4. Selectmen's Reports

No Reports.

5. Town Manager's Report

See Attached.

6. Discussion/Action on December 18, 2019 General Warrant #24

Selectman Chartrand made a MOTION to approve General Warrant #24 in the amount of \$437,617.17. Seconded by Selectman Everett. MOTION PASSED.

7. Discussion/Action on December 18, 2019 Airport Warrant #12

Selectman Everett made a MOTION to approve Airport Warrant #12 in the amount of \$9,220.27. Seconded by Selectman Wilder. MOTION PASSED.

8. Discussion/Action on December 18, 2019 Sewer Commitment

Selectman Everett made a MOTION to approve and sign the December 18, 2019 Sewer Commitment in the amount of \$18,478.01. Seconded by Selectman Chartrand. MOTION PASSED.

9. Public Comment (Limited to 2 minutes)

None.

10. Discussion/Action on Appeals Board Order Regarding the Junkyard License for Zachery Audet and Kimberly Audet at 74 Smithfield Road

Selectman Everett made a MOTION to issue a Junkyard License to Zachery and Kimberly Audet, as recommended by the Board of Appeals, with conditions (screening must be completed to the satisfaction of the Code Enforcement Officer, no vehicles with fluids may be stored or dismantled outside, and no more than five salvaged vehicles may be on the premises at any time). Seconded by Selectman Chartrand. MOTION PASSED.

11. Discussion/Action on Automobile Recycling License for Zachery Audet D/B/A Audet Race Chassis & Recycling at 74 Smithfield Road

Selectman Everett made a MOTION to approve the automobile recycling license for Zachery Audet D/B/A Audet Race Chassis & Recycling at 74 Smithfield Road, with conditions (screening must be completed to the satisfaction of the Code Enforcement Officer, no vehicles with fluids may be stored or dismantled outside, and no more than five salvaged vehicles may be on the premises at any time). Seconded by Selectmen Chartrand. MOTION PASSED.

12. Discussion/Action on Appointments

Selectman Everett made a MOTION to appoint Kimberly Audet to the Board of Appeals through April 2021. Seconded by Selectman Wilder. MOTION PASSED.

Selectman Everett made a MOTION to appoint Tara Desroches to the Budget Committee through Town Meeting 2020. Seconded by Chartrand. MOTION PASSED.

13. Discussion/Action on 2020 Budget

Selectman Everett asked for details on the cost recovery proposal. Fire Captain Todd Pineo spoke regarding some initial concerns and policy decisions that need to be determined prior to the Town setting up a cost recovery program. Those in attendance are in agreement that the program would be beneficial when certain concerns are resolved.

Selectman Everett made a MOTION to recommend the proposed Fire Department budget of \$115,937.60. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Everett made a MOTION to warrant an article for 2020 Town Meeting to seek the funding for two full-time firefighters to start no earlier than July 1, 2020, to be voted on by referendum. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Wilder made a MOTION to recommend the Library Trustees' proposed 2020 Library budget for 2020. The MOTION FAILED for lack of a second.

Selectman Everett made a motion to recommend the Town Manager's request for the proposed 2020 Library budget. Seconded by Selectman Chartrand. MOTION PASSED, 3-1 (Frederick, Chartrand, Everett in favor; Wilder opposed).

Selectman Everett made a motion to recommend a budget of \$5,450.00 for the proposed 2020 Social Services budget. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Chartrand made a motion to recommend the Town Manager's request for the proposed 2020 Administration budget. Seconded by Selectman Everett. MOTION PASSED.

Selectman Chartrand made a motion to recommend the Town Manager's request for the proposed 2020 Elected Officials budget. Seconded by Selectman Everett. MOTION PASSED.

Selectman Everett made a motion to recommend the Town Manager's request for the proposed 2020 Assessing budget. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Everett made a motion to recommend the Town Manager's request for the proposed 2020 Public Safety budget. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Everett made a motion to recommend the Town Manager's request for the proposed 2020 Public Works budget. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Chartrand made a motion to recommend the Town Manager's request for the proposed 2020 Cemeteries budget. Seconded by Selectman Everett. MOTION PASSED.

Selectman Chartrand made a motion to recommend the Town Manager's request for the proposed 2020 General Assistance budget. Seconded by Selectman Everett. MOTION PASSED.

Selectman Everett made a motion to recommend the Town Manager's request for the proposed 2020 Recreation budget. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Everett made a motion to recommend the Town Manager's request for the proposed 2020 Parks budget. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Everett made a motion to recommend the Town Manager's request for the proposed 2020 Code Enforcement budget. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Everett made a motion to recommend the Town Manager's request for the proposed 2020 Planning Board budget. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Chartrand made a motion to recommend the Town Manager's request for the proposed 2020 Summer Grounds budget. Seconded by Selectman Everett. MOTION PASSED.

Selectman Everett made a motion to recommend the Town Manager's request for the proposed 2020 Debt Service budget. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Everett made a motion to recommend the Town Manager's request for the proposed 2020 Unclassified budget. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Everett made a motion to recommend the Town Manager's request for the proposed 2020 Capital Reserves budget. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Everett made a motion to recommend the Town Manager's request for the proposed 2020 Contingency budget. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Chartrand made a motion to recommend the Town Manager's request for the proposed 2020 Roads budget. Seconded by Selectman Everett. MOTION PASSED.

Selectman Everett made a motion to recommend the Town Manager's request for the proposed 2020 Anticipated Revenues budget. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Everett made a MOTION to warrant an article for 2020 Town Meeting to see if the Town will vote to appropriate \$25,000 from the undesignated fund to pay for the construction of ballfields drainage at Barr Hatfield Park. Seconded by Selectman Chartrand. MOTION PASSED.

14. Discussion/Action on Ordinance Recommendations

Selectman Everett made a MOTION to proceed with the process of repealing and replacing the Local Food and Community Self-Governance Ordinance. Seconded by Chartrand. MOTION PASSED.

Selectman Everett made a MOTION to proceed with the process of repealing *Automobile Graveyards and Junkyard Ordinance*. Seconded by Chartrand. MOTION PASSED.

15. Discussion/Action on January 1 Meeting

Selectman Everett made a MOTION to cancel the January 1, 2020 meeting. Seconded by Selectman Chartrand. MOTION PASSED.

The next meeting of the Board of Selectmen will be January 16, 2020, unless time-sensitive business requires otherwise.

16. Other Business

Selectman Chartrand made a MOTION to add *Consideration of Façade Improvement Program Reimbursements* to the agenda. Seconded by Everett. MOTION PASSED.

Selectman Chartrand made a MOTION to authorize the Façade Improvement Program reimbursement in the amount of \$1,319.49 to D.W. & Sons Garage (Damon Wyman). Seconded by Everett. MOTION PASSED.

Selectman Everett made a MOTION to dedicate the 2019 Town Report to Bob Gilcott. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Everett made a MOTION to present the Spirit of America award to Rebecca Ketchum. Seconded by Selectman Chartrand. MOTION PASSED.

17. Adjournment

Selectman Chartrand made a MOTION to adjourn at 8:00 PM. Seconded by Selectman Everett. MOTION PASSED.